

IGNOU REGIONAL CENTRE GANGTOK

GUIDELINES TO THE LEARNERS OF MAPC/BAPCH/BAG (PSYCHOLOGY) FOR PROJECT & PRACTICAL

1. LEARNERS TO NOTE THAT COUNSELLING FOR THE PRACTICALS ARE COMPULSORY. THOSE WHO MISS TO ATTEND THE COUNSELLING IN THEIR RESPECTIVE SESSION CAN ATTEND WITH THE NEXT BATCH.
2. STUDENTS WHO ATTEND THE PRACTICAL COUNSELLING BUT UNABLE TO SUBMIT THE PRACTICAL LAB BOOK AS PER SCHEDULE TO THE STUDY CENTRE **DO NOT HAVE TO** ATTEND THE PRACTICAL COUNSELLING AGAIN. HOWEVER, THEY WILL HAVE TO SUBMIT THEIR PRACTICAL LAB BOOK WITH THE SUBSEQUENT BATCH AND APPEAR IN THE NEXT TERM END EXAMINATION (TEE).
3. ALL THE LEARNERS HAVE TO PAY THE EXAMINATION FEE FOR THE PRACTICAL/PROJECT/INTERNSHIP EXAMINATION DURING THE MONTH OF **MARCH/SEPTEMBER FOR JUNE/DECEMBER TERM END EXAMINATION RESPECTIVELY**. LEARNERS APPEARING FOR PRACTICAL EXAMINATION MUST PRODUCE HARDCOPY OF THE LATEST HALL TICKET WHICH IS COMPULSORY FOR THE PRACTICAL EXAMINATION.
4. STUDENTS WHO DO NOT APPEAR / REMAIN ABSENT FOR THE PRACTICAL EXAMINATION AFTER PAYING OF REQUISITE FEE WILL HAVE TO PAY AFRESH FOR THE NEXT TERM END PRACTICAL EXAMINATION (TEPE). This as per SED Notification from TEE Dec. 2023 onwards.
5. TIME SCHEDULE FOR SUBMISSION OF SYNOPSIS (PROPOSAL) AND FINAL REPORT TO BE STRICTLY FOLLOWED TO AVOID COMPLICATIONS (STUDENTS ARE ADVISED TO PLEASE REFER TO THE HAND BOOK ON PROJECT/INTERNSHIP)

THE LAST DATE FOR SUBMISSION OF INTERNSHIP/PROJECT REPORT IS **31ST MAY** FOR **JULY ADMISSION** BATCH AND **30TH NOVEMBER** FOR THE **JANUARY ADMISSION** BATCH. HOWEVER, STUDENTS WHO MISS THE DATES CAN SUBMIT WITH THE SUBSEQUENT BATCH (JANUARY OR JULY).

6. LEARNERS OF **BAG (PSYCHOLOGY) AND BAPCH** SHOULD NOTE THAT **TUTORIAL** ARE COMPULSORY AND IS TO BE SUBMITTED SEPARATELY WITH THE ASSIGNMENT.

7. FOR ALLOTMENT OF GUIDE/SUPERVISOR & REFERENCE LETTER ETC. STUDENTS CAN SUBMIT AN APPLICATION AT THE REGIONAL CENTRE OR WRITE EMAIL TO rcgangtok@ignou.ac.in / rc24support@ignou.ac.in
8. BACKLOG LEARNERS (THOSE STUDENTS WHO HAVE NOT BEEN ABLE TO ATTEND PRACTICAL COUNSELLING DURING THEIR RESPECTIVE SESSIONS, CAN ATTEND WITH THE NEXT SESSION PROVIDED THEIR REGISTRATION / ADMISSION VALIDITY IS NOT OVER. ADMISSION VALIDITY/REGISTRATION STATUS CAN BE CHECKED FROM THE UNIVERSITY WEBSITE OR THE STUDENTS NEED TO BE IN TOUCH WITH THEIR STUDY CENTRE AND REGIONAL CENTRE. HOWEVER, FOR THE LATEST UPDATES VISIT REGIONAL CENTRE OR CHECK UPDATES IN OUR VARIOUS SOCIAL MEDIA PLATFORM LIKE FACEBOOK, RC WEBSITE, WHATS-APP GROUP, INSTAGRAM, ETC.
9. FOR ANY GUIDANCE REGARDING INTERNSHIP AND PROJECT STUDENTS SHOULD BE IN TOUCH WITH THEIR RESPECTIVE GUIDE/SUPERVISOR ASSIGNED FOR GUIDANCE.
10. LEARNERS ARE ADVISED TO GO THROUGH THEIR PROGRAMME GUIDE/PRACTICAL/INTERNSHIP/PROJECT HANDBOOK THOROUGHLY FOR THE DETAILS AND ANNEXURES.
11. FINAL PROJECT REPORT COMPLETE IN ALL RESPECT WILL HAVE TO BE SUBMITTED AS PER SCHEDULED DATES AT THE REGIONAL CENTRE AND UNDER NO CIRCUMSTANCES WILL BE ACCEPTED AT THE STUDY CENTRE ON THE DAY OF THE EXAMINATION / VIVA-VOCE.
12. ALL STUDENTS OF PSYCHOLOGY ARE ADVISED TO STRICTLY FOLLOW & ADHERE TO THE ABOVE GUIDELINES AND COMPLETE THEIR PROGRAMME IN A SMOOTH AND RESPONSIBLE MANNER.

FOR ANY QUERIES & DOUBTS WRITE / CALL THE BELOW CONTACTS:

1. rc24support@ignou.ac.in (Project/Internship/Results/Admissions, Etc.)
2. rc24dataentry@ignou.ac.in (Registration/Assignment & TEE/Etc.)
3. rc24assignment@ignou.ac.in (Assignment related)
4. rc24helpdesk@ignou.ac.in (For Study Materials)
5. rcgangtok@ignou.ac.in
6. **PHONE:** 03592-270923/ 231102 / 231103

(WE ENCOURAGE STUDENTS TO WRITE TO US)

With complete details viz. Name; Enrolment No. & Programme Code